To keep you up-to-date on the most current news from the United States Postal Service, Mail Services is passing along the following information.

**USPS Postal Rate Increases**

Effective April 17, 2011 the USPS is increasing prices on
- Letters, flats, and parcels that weigh two ounces or more
- Certified mail
- Business reply mail
- International mail

For more information and a list of rates, please click [here](#).

**Business Reply Mail Envelope Change**

If your department or college uses Business Reply Mail (BRM) envelopes, please be aware that the USPS has announced changes in the way these envelopes are barcoded. The envelopes will require an Intelligent Mail Barcode (IMB), instead of the existing POSTNET™ or PLANET Code® barcodes. The updated barcode provides greater information, incorporating the routing zip code and better tracking information than was available previously. Though the initial deadline of May 2011 has been postponed to a yet-to-be-determined date, we encourage you to update your envelopes, to avoid incurring surcharges once the regulation goes into effect.

Orders for #9 envelopes that use the updated IMB can be placed through [PrintOnline](#), University Services’ web-to-print system for ordering business cards, letterhead, envelopes, digital quick print and offset print projects. To place orders for the first time, you’ll need to request a user name and password. Reordering previous jobs is convenient using [PrintOnline](#).

For questions regarding postal regulations or assistance with your mailings, please contact Mail Services at 355-1700.