Overview: This job aid demonstrates that various ways users can access Spartan Marketplace. These include: The EBS Portal, a direct link, and through a link on the University Services website.

**EBS**

1. From the EBS Portal Login Page ([ebs.msu.edu](http://ebs.msu.edu)), enter your MSU ID and password.  
   **Note:** Two-Factor Authentication will be required.
2. Once in the EBS Portal page, locate the **Spartan Marketplace Tab**

![EBS Portal](image)

3. Click on the **Spartan Marketplace** link to access the Spartan Marketplace homepage.

**Spartan Marketplace Direct Link**

1. Type this web address into your browser: [marketplace.msu.edu](http://marketplace.msu.edu)
2. On the Spartan Marketplace login page, enter your MSU ID and Password.  
   **Note:** Two-Factor Authentication will be required.

**University Services Website**

1. The Spartan Marketplace direct link ([marketplace.msu.edu](http://marketplace.msu.edu)) and additional information is available on the University Services website at [usd.msu.edu/purchasing/spartan-marketplace](http://usd.msu.edu/purchasing/spartan-marketplace).

If you have any questions or need assistance, please contact Spartan Marketplace Support at 884-6177 or email us at spartmar@msu.edu