Asset Payment

Steps in Finance System
Link: Main Menu > Lookup and Maintenance > Capital Asset Management > Asset Payment
1. Enter criteria in the Asset Payment Lookup screen to find the asset.
2. Click the Search button to view the asset payment information in a table below.

Notes
- Know the asset number you are looking up.
- The underlined fields allow lookups into the asset attributes.
- Click the underlined Asset Number in the search results to view the Asset Inquiry screen. The tabs allow you to select the information you wish to see.
- Users with (CAM) Departmental Processor rights can take maintenance actions against the asset if needed.
- The Asset Payment link is only a lookup. It provides information about existing payments on assets.
- The Asset Manual Payment link under Administrative Transactions allows only central CAM Managers the ability to add payments to the asset for additions or adjustments.